

PROFORMA FOR APPLICATION FOR THE POST OF CHIEF ADMINISTRATOR

THROUGH PROPER CHANNEL

Employee No.: Designation with office and place of posting: Office Address with Tel.No.: Date of Birth (DD/MM/YYYY) as on 01.07.2025: Gender: Current Mailing Address: Permanent Address: Email Id: Educational Qualification: i. Academic (Graduation onward): Examination University/ Subjects taken Year of Passing of Course marks secured ii. Professional: Name of Exam Passed Subjects Year of Exam Passed Subjects Taken Passing of Course marks secured	Name:						
Designation with office and place of posting: Office Address with Tel.No.: Date of Birth (DD/MM/YYYY) as on 01.07.2025: Gender: Current Mailing Address: Permanent Address: Email Id: Mobile No.: Educational Qualification: i. Academic (Graduation onward): Examination University/ Subjects taken Year of Passing of Course marks secured marks secured ii. Professional: Name of Examing Body Subjects Year of Duration Percentage of	[insert full name	in Block letters]				РНОТ	
Office Address with Tel.No.: Date of Birth (DD/MM/YYYY) as on 01.07.2025:	Employee No.:	:			••••		
Date of Birth (DD/MM/YYYY) as on 01.07.2025:	Designation with office and place of posting:						
Date of Birth (DD/MM/YYYY) as on 01.07.2025:	Office Address	s with Tel.No.:					
Gender: Current Mailing Address: Permanent Address: Email Id: Mobile No.: Educational Qualification: i. Academic (Graduation onward): Examination University/ Subjects taken Year of Passing of Course marks secured marks se							
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Examination Passed College/ Board Subjects taken Passing Of Course marks secure ii. Professional: Name of Examing Body Subjects Year of Duration Percentage of Course marks secure	Educational O		IV10D	ile No.:			
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11.	Membership of	Membership of Professional Associations:						
	(i)							
	(iii)							
12.	Details of positions held:							
	From (MM/YY) To (MM/YY)	Position Held	Responsibilities handled (b	rief description)				
13.	Trainings atten	ded:						
14.	Any other infor	mation you want to	share:					
	•••••							
15.	•	een convicted by a tails in separate sheet	court of law? (please √) ∴)	NO/YES*				
16.	Certification :							
	I (insert full name) certify that the above information is correct to the best of my knowledge and belief.							
			ry / vigilance proceedings ar re are no legal cases pending ag					
	There have been	no major / minor per	nalty awarded against me.					
			Signat	ure of the Applicant				
	Date:							
	Place:							